

## 1. Introduction

Boxer acknowledges and supports consumer rights and the right to privacy. Accordingly, our customers' privacy and trust are extremely important to us! We will ensure that personal information ("information") is collected and handled in a transparent and lawful manner in alignment with the Protection of Personal Information Act, 2013 ("POPIA").

It is important that you read this Statement carefully before submitting any information to Boxer:

- By submitting any information to Boxer, you provide consent to the processing of your personal information as set out in this Statement.
- The provisions of this Statement are subject to mandatory laws;
- Please do not submit any information to Boxer if you do not agree to any of the provisions of this Statement. If you do not consent to the provisions of this Statement, or parts of the Statement, Boxer may not be able to provide its products and services to you.

We respect privacy, we promise:

- To implement reasonable computer (logical), physical and procedural (process) safeguards to protect the security and confidentiality of the information we collect
- To limit the information collected to the minimum required to provide a better services and/or product or meet our other goals
- To permit only properly trained, authorised employees to access information
- Not to disclose your information to external parties unless consent has been provided or we are required or permitted by law to do so.

### 1.1. Purpose

Boxer offers a wide range of products and services, including but not limited to in-store services, digital offerings, and value-added services. This Statement explains how we use the information we collect from you when you use our products and/or services and by using our products and/or services and/or by providing information to us you agree to the information being processed as set out in this Statement. This Statement also:

- sets out the types of information that we collect;
- explains how and why we collect and use your information;
- explains whom we share your information with; and
- explains the rights and choices you have when it comes to your information
- explains how to contact us or the relevant authorities

Some parts of our business may need to collect and use personal information to provide you with their products and services. In most cases they will refer to this Statement, but you must also read their specific terms and conditions. Boxer websites or mobile apps may contain links to websites operated by other organisations that have their own privacy policies. Please make sure you read their terms and conditions and privacy policies carefully before providing any personal information on other websites as we do not accept any responsibility or liability for other organisations.

### 1.2. Scope

This policy applies to:

- a) all Boxer employees, contractors, consultants, seconded staff, agency workers, directors, freelancers and on-call workers;

- b) all Boxer stores; and
- c) all information, computing devices, and network resources used to conduct Boxer’s business or interact with internal networks and business systems, whether owned or leased by Boxer, the employee, contractor or a third party.

In this Statement, “Boxer”, “us”, “our” or “we” refers to Boxer Superstores (Pty) Ltd.

### 1.3. Legislation and Regulations

This Statement is subject to the laws of the Republic of South Africa in particular POPIA and the Consumer Protection Act, 2008 (“CPA”) as well as other relevant data protection legislation. Any dispute arising will, to the extent permitted by law, first attempted to be settled internally and if this is not possible be referred to arbitration in Durban at a venue to be determined by us applying the Uniform Rules of the High Court of South Africa.

In the interests of compliance with the Promotion of Access to Information Act, 2000, Boxer offers you the opportunity to view our PAIA manual on our website: <https://www.Boxer.co.za/paia-manual>.

### 1.4. Roles and Responsibilities

Based on POPIA, the following role players are relevant to this Statement:

ROLE	RESPONSIBILITY
Information Regulator	<ul style="list-style-type: none"><li>• The Information Regulator Office duties includes providing education, monitor and enforce compliance, handle complaints and facilitate cross-border cooperation in the enforcement of privacy laws</li><li>• In the context of this Statement this is the office of individuals appointed by the President of South Africa in terms of POPIA</li></ul>
Information Officer	<ul style="list-style-type: none"><li>• The individual who is the head of Boxer who is registered with the Information Regulator in terms of the PAIA and POPIA and is responsible for ensuring that Boxer comply with the Acts</li></ul>
Deputy Information Officer/s	<ul style="list-style-type: none"><li>• The individual/s who is/are registered with the Information Regulator in terms of the PAIA and POPIA and have been delegated responsibilities in driving required activities on behalf of the Information Officer</li><li>• In the context of this statement these are the participates of the Privacy and Security Committee</li></ul>
Data subject	<ul style="list-style-type: none"><li>• Any natural or juristic person whose identifiable by means fovea an identifier such as a name, an ID number, location data, or via factors specific to the person's physical, physiological, genetic, mental, economic, cultural or social identity</li><li>• In the context of this Statement this is the person (aka consumer or customer) whose information is being processed by Boxer</li></ul>
Responsible Party	<ul style="list-style-type: none"><li>• The party who determines the purpose of and means for processing personal information and is also responsible for protecting (safeguarding) the information of the data subject</li><li>• In the context of this Statement this is either Boxer or a business partner</li></ul>

	(depending on the context)
Operator or Processing Party	<ul style="list-style-type: none"><li>• The party who processes (collect, receive, record, collate, store, anonymize, retrieve, alter, use, distribute, erase or delete) information for a responsible party in terms of a contractual agreement or mandate on behalf of a Responsible Party</li><li>• In the context of this Statement this is either Boxer or a business partner</li></ul>

## 2. Information Collection

To register or make use of Boxer’s online platforms, you are required to provide us with your personal information including but not limited to your name, surname, contact information and other personal details.

You may provide personal information to us either directly or indirectly (through a person acting on your behalf), by completing an application form for our products and services or requesting further information about our products and services, whether in writing, through our website, over the telephone or by any other means.

Unless you consent, we usually only collect information that is reasonably necessary for our business functions and activities and related purposes. The type of information we collect and hold, will depend on the purpose for which it is collected and used. We will inform you what information you are required to provide to us and what information is optional. The information we process is typically to provide you with the goods and services that you want to buy and help you with any orders or refunds you may ask for , to manage and improve our day-to-day operations and to manage and improve our website and mobile platform with the aim of improving your customer experience.

We may also collect your personal information from a person acting on your behalf, any regulator, or other third party that may hold such information.

You agree to give accurate and current information about yourself to Boxer and to maintain and update such information when necessary.

### 2.1. Services in Collaboration with business partners

Boxer has various partnerships and we also provide various goods and services. To deliver these goods and services, varying levels of information are required to be processed. When you agree to the Boxer terms and conditions, it allows us to share the relevant information to facilitate the product or service being rendered to you.

Note that for some of our products it may require you to provide additional information directly to a business partner of ours. In such instance, Boxer processes this information on the business partner’s behalf and as such the relevant business partner remains responsible for protecting this information, not Boxer. When signing up with one of our business partners, it is important for you to recognise that you are establishing a direct, binding relationship with such a partner under their terms & conditions and related privacy policies and that they would be the responsible party under POPIA.

### 2.2. Persons under 18 years

Boxer do try our best not collect any information of persons (minors) under the age of 18 years without the consent of their parents or guardians. If you are under the age of 18 years, you must not provide any information to Boxer without the consent of your parent or guardian.

## 2.3. Your Account

When signing up for certain Boxer services, you are required to create a user account. You agree that you will provide accurate information to us and keep it updated, and that you will not create a false identity or an account for anyone other than yourself. It is your responsibility to safeguard your Boxer profile's username and password. This includes that you make use of a strong password and that you do not intentionally or unintentionally divulge it to anybody else. In the event of someone else using your username and password to make changes to your Boxer profile, you will be held responsible for the changes and the outcome thereof.

If you suspect its misuse or compromise, you must report this to our Customer Care Line on 08600 26937 or via [web form](#) as soon as possible.

## 2.4. Cookies

A cookie is a piece of information that is deposited in your computer's hard drive by your web browser when you use our computer server. Most web browsers accept cookies automatically, but you can alter your settings to prevent automatic acceptance. This information might be about you, your preferences or your device and is mostly used to make the site work as you expect it to. The information does not usually directly identify you, but it can give you a more personalized web experience. If you choose not to accept cookies, this may disable some features of our website. For further information, please see our [Cookies Policy](#).

## 2.5. Embedded Scripts

An embedded script is a programming code that is designed to collect information about your interactions with the Boxer website. The code is temporarily downloaded onto your device from our web server or a third-party service provider and is active only while you are connected to our website and is deactivated or deleted thereafter.

## 2.6. Mobile Device Identifiers

Certain mobile service providers uniquely identify mobile devices. Boxer or our third-party service providers may receive such device information if you access our website or mobile applications through your mobile device. For further information, please see our [Mobile Application Policy](#) and [Cookies Policy](#)

## 2.7. Closed-Circuit Television (CCTV)

Closed-Circuit Television (CCTV) images are processed, monitored and recorded for the purposes of crime prevention and detection as well as public safety in our stores. For further information, please see our [CCTV Policy](#).

## 3. Purpose and Use of Information

Boxer use your information for the purposes for which it was collected or agreed with you to facilitate the provision of our products and services to you, and for purposes which are within reasonable expectations and where permitted by law.

Examples of information collected from you or other sources and processed by Boxer are detailed below (which is not an exhaustive list) and linked to the purpose thereof.

- Contact information - to facilitate essential support via communications as well as better customise our offering to you, where you have opted in for such communications, including:
  - - In support of facilitating required activities for services and programs i.e.: OTPs, invoices, statements, deliveries, etc;

- - Send information regarding services and programs via direct marketing i.e. new benefits, clubs or partners as well as inform you of promotions or deals;
- - Send or serve you targeted advertising across social media, other digital media platforms and physical post;
- - Contact you where you may have won a competition / draw that you have entered;
- - Request your feedback and opinion in the form of surveys, opinion polls or focus groups, should you wish to participate;
- - Contact you in relation to Customer care line feedback, custom complaints or other feedback you wish to give us where you agree to us contacting you.
- Inform segmentation or analysis based on your transaction history for use by our internal commercial team as well as vendors / suppliers and business partners to serve relevant content or offers. We may do this for use and disclosure of the de-identified information to determine preferences and shopping patterns.
- We may also disclose detailed information with our business partners to assist them in marketing products and services as governed by this Statement and the related service's specific terms and conditions as well as the business partner's Privacy Policy, Notice or Statements.
- Share information with 3rd (third) parties as an outsourced function, with the purpose of communicating to you.

SOURCE	PURPOSE	DATA SUBJECT INFORMATION
Emailers / SMS's	<ul style="list-style-type: none"> <li>● Send you communications for Boxer associated programs and services you are using where you have opted into direct marketing communications via your preferences.</li> </ul>	<ul style="list-style-type: none"> <li>● First Name and Surname</li> <li>● Email address</li> <li>● Contact Numbers (Telephone and Mobile)</li> </ul>
Boxer Customer Care Complaints or Compliments	<ul style="list-style-type: none"> <li>● Assist Boxer to categorise the Data Subject's complaint or compliment</li> <li>● Provide feedback to the Data Subject regarding the complaint or compliment</li> </ul>	<ul style="list-style-type: none"> <li>● First Name and Surname</li> <li>● Email address</li> <li>● Contact Numbers (Telephone and Mobile)</li> </ul>
Competitions Boxer and/or business partners	<ul style="list-style-type: none"> <li>● Validate the Data Subject's entry and whether he/she is eligible to partake in the competition</li> <li>● Contact the Data Subject if he/she is the prize winner</li> </ul>	<ul style="list-style-type: none"> <li>● First Name and Surname</li> <li>● Email address</li> <li>● Contact Numbers (Telephone and Mobile)</li> </ul>
Events linked to Social Responsibility Boxer and/or business partners	<ul style="list-style-type: none"> <li>● Promote events through regular communication to the Data Subject</li> <li>● Inform Data Subject of the next planned event</li> </ul>	<ul style="list-style-type: none"> <li>● First Name and Surname</li> <li>● Email address</li> <li>● Contact Numbers (Telephone and Mobile)</li> </ul>

SOURCE	PURPOSE	DATA SUBJECT INFORMATION
Customer Surveys Boxer and/or business partners	Request Data Subject to voluntary participate relating to their shopping experience and/or how customer service can be improved	<ul style="list-style-type: none"> <li>• First Name and Surname</li> <li>• Email address</li> <li>• Contact Numbers (Telephone and Mobile)</li> <li>• Opinions</li> </ul>
CCTV Surveillance	Stores and Office buildings under 24x7 CCTV camera surveillance for public safety, crime prevention and quality control	Data Subjects' physical features such as face, gender, race, height, clothing worn at the time and actions at the time.
Social Media	Social Media adverts for products and services which you may be interested in.	Content of Data Subjects' posts.
Websites Boxer and/or business partners	<ul style="list-style-type: none"> <li>• Information is collected using cookies and/or embedded scripts within the website</li> <li>• When information is shared with our advertisers, it is anonymous and not personally identifiable i.e. it doesn't contain your name, address, telephone number or email address</li> </ul>	Computer device information (whether you are a registered and unregistered user) such as <ul style="list-style-type: none"> <li>• type of Internet browser software,</li> <li>• the operating system on your device,</li> <li>• the website that referred you,</li> <li>• your Internet Protocol address,</li> <li>• the country and telephone code where your device is located,</li> <li>• the web pages viewed during your visit,</li> <li>• the advertisements you clicked on, and</li> <li>• any search terms you entered on our website (user information)</li> </ul>
Mobile Applications Boxer and/or business partners	<ul style="list-style-type: none"> <li>• Deliver mobile functionality to the Data Subject's such as Store Locator functionality</li> <li>• Respond to Data Subject inquiries</li> <li>• Regular communications</li> </ul>	<ul style="list-style-type: none"> <li>• First Name and Surname</li> <li>• Email address</li> <li>• Mobile Number</li> <li>• Gender (if required)</li> <li>• Age (if required)</li> </ul>

SOURCE	PURPOSE	DATA SUBJECT INFORMATION
Bulk Online	<ul style="list-style-type: none"><li>• Bulk Online purchases for traders / spaza owners</li><li>• Communicate with you to facilitate the Bulk Online service</li><li>• Send you communications where you have opted into direct marketing communications via your preferences.</li></ul>	<ul style="list-style-type: none"><li>• First Name &amp; Surname</li><li>• Email Address</li><li>• Mobile Number</li><li>• Business Name</li><li>• Business Address</li><li>• VAT Number</li></ul>

We may also use your information for the following reasons:

- complying with statutory and regulatory requirements in respect of the storage and maintenance of documents and information;
- complying with valid requests for information, including subject access requests and requests in terms of PAIA;
- complying with information requests by regulators or bodies lawfully requesting the information (e.g. tax authorities);
- providing customer service and assessing customer complaints;
- assisting in law enforcement, fraud investigations, anti-money laundering and counter-terrorist financing initiatives;
- providing you with the services, products or offerings you have requested, and notifying you about important changes to these services, products or offerings;
- managing your account or relationship and complying with your instructions or requests;
- detecting and preventing fraud and money laundering and/or in the interest of security and crime prevention;
- operational, marketing, auditing, legal and record keeping requirements;
- transferring or processing your personal information outside of the Republic of South Africa to such countries that may not offer the same level of data protection as the Republic of South Africa, including for cloud storage purposes and the use of any of our websites;
- complying with applicable laws;
- recording and/or monitoring your telephone calls and electronic communications to/with Boxer in order to accurately carry out your instructions and requests, to use as evidence and in the interests of crime prevention;
- conducting market research and providing you with information about Boxer's products or services from time to time via email, telephone or other means (for example, events);
- where you have unsubscribed from certain direct marketing communications, ensuring that we do not send such direct marketing to you again;
- disclosing your personal information to third parties for reasons set out in this Statement or where it is not unlawful to do so;
- monitoring, keeping record of and having access to all forms of correspondence or communications received by or sent from Boxer or any of its employees, agents or contractors, including monitoring, recording and using as evidence all telephone communications between you and Boxer;
- improving or evaluating the effectiveness of Boxers business or products, services or offerings;
- conducting internal investigations; and
- prevention and control of any disease.

## 4. Direct Marketing and Opting Out

If you are an existing customer, we may communicate with you based on the preferences as selected by you in relation to the relevant product or services you have signed up for. This may include making contact via telephone, email, sms, social media and other channels about products and or services which may be of interest to you.

You may opt-out (free of charge) from receiving future promotional information or direct marketing from Boxer by either contacting the Customer Care Line on 0860 026937, via the [web form](#) as soon as possible.

In the event you wish to discontinue receiving communications or direct marketing, please contact the Boxer Customer Care Line, at 0860303030 or change your communication preferences on the Boxer digital channels.

## 5. Retention and Destruction of Information

Information that Boxer collects is kept in a form which permits your identification for no longer than is necessary for the purposes for which it was collected and processed in each specific case, and in any case not longer than as specified by the relevant applicable laws unless we have your consent to process it indefinitely.

Boxer will retain your information after you have closed your account where reasonably necessary to comply with our legal obligations (including law enforcement requests), meet regulatory requirements, resolve disputes, maintain security, prevent fraud and abuse, enforce our agreement, or fulfil your request to “unsubscribe” from further messages from us.

We may retain de-identified or anonymize information after your account has been closed using techniques that do not permit your re-identification. If none of the afore-mentioned scenarios are required, Boxer will permanently delete (electronic) and shred (paper) after the purpose of collection the information has expired.

## 6. Information Preservation and Protection

Boxer will take reasonable steps to protect the information we collect, hold and process from misuse, loss and from unauthorised access, modification or disclosure. We hold information both at our own premises and with the assistance of our service providers.

This is based on the information security principles of Confidentiality, Integrity, Availability and Privacy (CIAP) as governed by our Information Security Policy. This sets out Boxer’s objectives and general approach to information security, which aims to protect Boxer’s business information and safeguard any personally identifiable information within our custody. We seek to achieve the following 5 key objectives as it relates to Information Security:

<b>CULTURE</b>	<b>RISK-BASED PROTECTION</b>	<b>COMPLIANCE</b>	<b>DETECT AND RESPOND</b>	<b>CULTURE</b>
Improve the security culture through	A focused, risk-based approach to protect assets and	Comply to the legal and regulatory requirements	Balance the need for protection with effective	Integrate security into business



continuous education and awareness	information	(local and international)	detection and response	decisions through ownership and leadership
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## 7. Information Disclosure

Notwithstanding anything to the contrary in this Statement, Boxer reserve the right to disclose any information about you if we are required to do so by law, and if we believe that such action is necessary to: (a) fulfil a government request; (b) conform with the requirements of the law or legal process; (c) protect or defend our legal rights or property, our website, or other users; or (d) in an emergency to protect the health and safety of our website's users or the general public.

Authorised Boxer employees or agents will have access to some or all your information. We may also disclose your information within our group of companies.

We do use service providers to provide our services and maintain our systems, including but not limited to maintenance, security, analysis, audit, payments, customer service, marketing and system development. These parties will have access to your information as reasonably necessary to perform these tasks on our behalf (namely role-based access). Where we contract with service providers, and wherever possible, we impose contractual obligations on them to ensure that your information is handled and secured in accordance with law and industry good practise.

Some of our service providers may be located in other countries that may not have the same levels of protection of information as South Africa. Wherever possible, we try to only use service providers that are located in countries with similar or more stringent levels of protection of information as South Africa. Alternatively, we require that service providers in less stringently regulated countries undertake to protect the information of our customers to the same level that we do.

Unless you have explicitly consented to this, we will never sell your personal information.

## 8. Your Right to Access Information

Depending on which product or service you (as the Data Subject) have signed up for, you can update some of your information via our digital channels. Alternatively, your information can be updated via our Customer Care Line.

You have the right:

- free of charge, to confirm with us whether we hold any information about you;
- at a prescribed fee, which we will give you a written estimate of,
  - - to request the record of information held by us
  - - to request a description of the information held by us, including information about the identity of all third parties, or categories of third parties, who have, or have had, access to the information
- to update and correct any out-of-date or incorrect information we hold about you;
- destroy or delete a record of information of you which we are no longer authorised to retain; and
- update your communication preferences and / or unsubscribe from communications we may send you.

Before we provide you with access to your information, we may require proof of identity and do checks to verify your identity. We may require up to 21 (twenty-one) days to respond to any requests for information. We may refuse to disclose some information in accordance with PAIA.

If you require Boxer to delete all your information that we have about you, please also contact our Customer Care Line. We may also refuse to delete some of your information if we are required by law to retain it or if we need it to protect our rights.

## 9. Information Breach Notification

A security compromise or information breach can be described as a threat to the Confidentiality, Integrity, Availability or Privacy of IT systems and/or information. Such incidents are governed by the Boxer Security Incident Response process which allows us to deal with the compromise/breach and/or loss in an efficient and effective manner. One of the key pillars of this process is keeping all impacted stakeholders informed and updated.

When there are reasonable grounds to believe that your information has been accessed, altered, deleted or acquired by any unauthorised person, we will notify the Information Regulator and yourself in cases where your identity can be established. This notification will be done in accordance with the provisions of POPIA and as soon as reasonably possible after the discovery of the compromise, considering the legitimate needs of law enforcement or any measures reasonably necessary to determine the scope of the compromise and to restore the integrity of our systems.

## 10. Amendment of this Statement

We may amend this Statement from time to time for any of the following reasons:

- to provide for the introduction of new systems, methods of operation, services, products, property offerings or facilities;
- to comply with changes to any legal or regulatory requirement;
- to ensure that this Statement is clearer and more favourable to you;
- to rectify any mistake that may be discovered from time to time; and/or
- for any other reason which Boxer, in its sole discretion, may deem reasonable or necessary.

Any such amendment will come into effect and become part of any agreement you have with Boxer when Statement is given to you of the change by publication on our website. It is your responsibility to check the website often.

## 11. Contact Us

### 11.1. Boxer Information Officer

If you have questions about this Privacy Statement or wish to exercise your rights in terms of access to, correction, or deletion of your information, please contact us via our Customer Care Line (08600 26937) who will attempt to resolve your query.

If unable to, and depending on your situation, our Customer Care Line will explain the process to follow and potentially refer your query to internal subject matter experts.

*Our Information Officer contact details are:*

Information Officer

Address: 41 The Boulevard, Westend Office Park, Spine Road, Westville, 3610

Tel: +27 (31) 275 7000

Email: [InformationOfficer@boxer.co.za](mailto:InformationOfficer@boxer.co.za)

## **11.2. Information Regulator (South Africa)**

Should you believe that Boxer has utilised information contrary to applicable law, you undertake to first attempt to resolve any concerns with Boxer. If you are not satisfied with such process, you have the right to lodge a complaint with the Information Regulator of South Africa.

*The Information Regulator's contact details are:*

Address: SALU Building, 316 Thabo Shuma Street, Pretoria, Gauteng

Tel: +27 (12) 406 4818

Email: [infoereg@justice.gov.za](mailto:infoereg@justice.gov.za)

Website: <http://www.justice.gov.za/infoereg/>